



**PROTECTIVE
SECURITY**

Site Manager

Career level



Job Description

Security Site Managers are employed in a variety of security settings, ranging from commercial, industrial, events and hospitality security environments. They're responsible for organising and overseeing all security operations. Site Security Managers also create security strategies, implement security procedures and supervise security officers and guards.

A Security Site Manager's primary responsibility is to ensure the safety and security of a company's assets, employees, and clients. They are responsible for developing and implementing comprehensive security protocols and procedures to mitigate risks and maintain a secure environment. Work may include 24/7 availability.



On the Job

Among the day-to-day job responsibilities include:

- Developing and enforcing security policies, procedures, and standards.
- Conducting risk assessments and developing strategies to mitigate potential threats.
- Managing and overseeing security operations, including access control, surveillance systems, and alarm systems.
- Coordinating with internal stakeholders to address security concerns and providing guidance on security measures.
- Conducting investigations into security incidents and providing timely and accurate reports.
- Staying updated with the latest security trends and technologies to enhance security measures.
- Training and educating employees on security protocols and emergency response procedures.
- Ensuring compliance with relevant laws and regulations.
- Collaborating with law enforcement agencies and external security providers when necessary.
- Implementing and monitoring effective measures to protect company assets, employees, and clients.
- Responding to emergencies and providing guidance during crisis situations.
- Fostering a culture of security awareness and promoting a safe work environment.
- Managing security budgets and resources efficiently.

Salary & Benefits

Your starting salary can vary because of factors like level of experience, training, or location. Your salary as a full time site security manager may increase over time as you build skills, knowledge and experience.

Weekly Pay: \$1,800 – \$2,300

Annual Pay: \$95,000 – \$115,000

Hours per week: 38



Entry Qualifications & Training

Given your role will be to lead a team of security officers who are responsible to keep people and things safe, your employer will need to know you're a safe bet to hire. That's why you'll need to hold a Security Licence to work as a Site Security Manager. To qualify for a licence, you'll need to:

- Hold a Security Licence.
- Demonstrate qualities to lead and manage people.
- Undertaking a Certificate III in Security Operations or Front Line Management qualifications would be well regarded*.
- Have prior work or experience working as a security team leader or security supervisor.

*Funded Certificate training is available in some states/territories.

Getting Started

Site Security Manager jobs are advertised under different job titles and can be found on online jobs or directly by employers. When looking on job boards, look for the following types of job:

**Security Manager or
Security Operations Manager**



Career Progression

With time and experience as a Site Security Manager you could progress to a Security Manager, Security Consultant, or Risk Manager. You could set up your own security company.

You may also decide to specialise in certain fields of security including:

- Risk Management
- Workplace Safety
- Operational Management role in Aviation / Maritime security
- Security sales or marketing
- Investigations
- Executive protection
- Senior Security Management Roles
- Retail loss prevention and audit security

Useful Organisations and Links

- **ASIAL**
asial.com.au
- **Security Licensing Information**
asial.com.au/security_licensing_information
- **Security Training Requirements**
training.gov.au/Training/Details/PPP
- **ASIAL Contact Information**
1300 127 425
contactus@asial.com.au



Experience & Skills Required

Your past security experience as a Security Team Leader or Supervisor, working in the police force or armed services, will help you stand out to an employer. Other useful skills to highlight to your employer when applying include:

- Strong leadership and decision-making abilities, with the capacity to make quick judgments in high-pressure situations.
- Excellent communication and interpersonal skills to effectively collaborate with individuals at all levels of the organization.
- Proficiency in conducting investigations into security incidents, analysing data, and generating comprehensive reports.
- Thorough knowledge of relevant laws, regulations, and industry standards pertaining to security.
- Familiarity with emerging security trends, technologies, and best practices.
- Ability to develop and deliver training programs to educate employees on security protocols and emergency response procedures.
- Strong organisational and time-management skills to prioritise tasks, manage resources, and meet deadlines.
- Attention to detail and a commitment to maintaining a high level of professionalism and confidentiality.



Contact ASIAL

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Supporting members, promoting standards and safeguarding public interests.



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